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| **WEST JAMAICA CONFERENCE CLERK’S REPORT** |
| **Name of Church:** |
|  |
| For the quarter ending: **(Month)**  | **(Year)** |
| 2. Members added during the quarter: |  |
| (a)    By Baptism |  |
| (b)   By Profession of Faith |  |
| (c)    By Letter |  |
| **Total Number added this quarter** |  |
| 3. Members dropped during the quarter: |  |
| (a)    By Death |  |
| (b)   By Apostasy |  |
| (c)    By Letter |  |
| (d)   For Non-Reporting |  |
| **Total number dropped this quarter** |  |
| 4. Entire membership at close of the quarter: |  |
| 5. Did your church hold the quarterly ordinances? |  |
| 6. Did your church hold a quarterly business meeting? |  |
| 7. List officer/s changed during the quarter: |  |
|  |
| ***Name of newly elected officer*** | ***Office*** | ***Contact Number*** |
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| **Date of filling in this blank:** |  |
| **Name of Church:** | **Clerk:** |
| **INSTRUCTIONS:** Please fill out this blank and post to the Conference within five (5) days after the close of the quarter. We urge you to be accurate and do not fail to fill in each item called for. On the back of this sheet you must give the names of all members added or dropped during the quarter. This is very important. In addition, give the names of sisters whose names have been changed through marriage during the quarter. |
| **SUPPLEMENT TO CHURCH CLERK'S QUARTERLY REPORT** |
|  |
| **Members Added:** |
| ***Name*** | ***Baptism*** | ***Profession of Faith*** | ***Letter*** | ***From What Church*** |
| Give Date | Give Date | Give Date |
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| **Members Dropped:** |
| ***Name*** | ***Letter*** | ***To What Church*** | ***Death*** | ***Removed from membership*** | ***Non-Reporting*** |
|   | Give Date |  | Give Date | Give Date | Give Date |
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| **Sisters whose names have been changed through marriage during the quarter:** |
| ***Name before Marriage*** | ***Name after Marriage*** |
|   |   |
|  |  |
| **Note:** No name may be added or dropped but by vote of the church except in the case of death. Please give full name in every case. |