

West Jamaica Conference of Seventh-day Adventists
Ministerial Department

APPLICATION FOR EVANGELISTIC APPROPRIATION



Pastor: _____

District: _____

Date of Application: _____

Conference Representative

Received by: _____

Date of Receipt: _____

A. PREPARATION - A minimum of four months preparation is required for each campaign before Conference funding can be requested.

1. Have you chosen a territory? Yes No
- 2a. Have you carried out a survey to ascertain the dominant Denomination/Religion in the community? Yes No
- 2b. If yes, state which: _____
- 2c. If no, state why not: _____
3. Is there a strong Seventh-day Adventist presence in the community? Yes No
4. How do you classify the citizens of the community in terms of socio-economic status?
 Lower Income Middle Income Upper Income Mixture of all three
5. Give the names of church/es that will sponsor the campaign: _____

6. What approaches are you using to prepare the territory? Please list:
 a. _____
 b. _____
 c. _____
 d. _____
- 7a. When did the preparation begin? (Please give a specific date) _____
- 7b. How many witnessing teams do you currently have active? _____
- 8a. How many persons are being worked with? _____
- 8b. How many persons are on the prospects list? _____
9. What lesson/s are you using to help in the preparation process? Please include the number already distributed.

10. Do/es the church/es involved have adequate space to accommodate new converts?
 Yes No
- 11a. Do you anticipate a new congregation? Yes No

11b. If "yes", what plans do you have to establish a place of worship for the new converts? _____

B. FOLLOW-UP

1. State clearly your consolidation and nurturing plan for the new converts.

2. Will a Bible Instructor remain in the field after the series? Yes No

3. Are you arranging for follow-up studies for doctrines that were not presented or not fully understood? Yes No

4. If yes, how? _____

5. How will the new converts be immediately organized for missionary activities?

COMMENTS (IF ANY)

C. THE CAMPAIGN

1. Name of the Campaign: _____

2. Location: _____

3. Speaker: _____

4. Type of Series: Tent Church Tabernacle

5a. Start Date: _____ 5b. End Date: _____

THE BIBLE WORKERS:

6a. Give the names of the Bible Workers involved in the campaign, stating whether they are trained, and the amount that will be paid to each on a weekly basis.

TRAINED		UNTRAINED	
Name	Amount to be paid (\$)	Name	Amount to be paid (\$)

6b. If any of the Bible Workers are not from within your church district please give their names, contact numbers, and the name of the congregation with which they worship.

Name	Contact Number	Church

7a. Will any of the Bible Workers need accommodation? Yes No

7b. If “yes,” how many? _____

7c. if “yes” to 7a, please detail accommodation plans: _____

8. Please add any other information about the Bible Workers that you might deem important to the success of the crusade in the space provided below:

D. THE BUDGET

Income			Expenditure		
#	Source	(\$)		Expense	(\$)
1.	Churches (Budget):		1.	Bible Instructors	
i.			2.	Transportation	
ii.			3.	Evangelist	
iii.			4.	Hand Bills	
iv.			5.	Banner and Billboards	
v.			6.	Gifts/ Incentives	
2.	Nightly Offerings		7.	Sabbath Celebrations	
3.	Sabbath Offerings		8.	Utilities	
4.	Special Gifts		9.	Security Officers	
5.	Conference Contribution (District Appropriation)		10.	Series Site Preparation	
	District 1:		11.	Stationery: Paper, pencil etc.	
	District 2:		12.	Electronics: P.A. System, Musical Equipment	
	District 3:		13.	Communication & Technology	
6.	Pledges		14.	Accommodation	
7.	Love Offering		15.	Special Travel	
8.	District Fund		16.	Janitorial Supplies	
9.	Tuck Shop		17.	Community Services	
10.	Other		18.	Decorations	
			19.	Miscellaneous	
	TOTAL			TOTAL	

District Appropriation Budget for year: _____

District 1: Disbursement since this year: _____

Amount Requested: _____ **Balance remaining:** _____

District 2: Disbursement since this year: _____

Amount Requested: _____ **Balance remaining:** _____

District 3: Disbursement since this year: _____

Amount Requested: _____ **Balance remaining:** _____

N.B.: Forms are to be completed in duplicates and submitted **at least two (2) months** before the series date. Lay campaigns to the Personal Ministries Director and Pastors' campaigns to the Ministerial Secretary. ****In the case of a joint series, the campaign treasurer and the elder for the main church in the campaign will sign.****

Presented by:..... (***Church Elder***)*

Date:.....

Presented by:..... (***Church Treasurer***)*

Date:.....

Presented by:..... (***Local Church P. M. Director***)

Date:.....

Presented by:..... (***Church Pastor***)

Date:.....

CONFERENCE REPRESENTATIVES:

Recommended by:..... (***Min. Secretary or P.M. Director***)

Date:.....

Approved by: (***President***)

Date:.....

Approved by:..... (***Treasurer***)

Date: